

**RULES
OF
THE BOARD OF EXAMINERS IN PSYCHOLOGY**

**CHAPTER 1180-3
RULES GOVERNING PSYCHOLOGICAL EXAMINERS
AND SENIOR PSYCHOLOGICAL EXAMINERS**

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1180-3-.01 SCOPE OF PRACTICE.

- (1) The scope of practice of Psychological Examiners and Senior Psychological Examiners is prescribed and limited by Tennessee Code Annotated, Title 63, Chapter 11 and the rules set forth in this chapter and Chapter 1180-1. A license issued by the Board specifies licensure as a Psychological Examiner or as a Senior Psychological Examiner.
- (2) Psychological Examiners and Senior Psychological Examiners shall limit their practices to the use of those techniques, and to providing services to those populations, for which they have formal education, formal professional training and supervised experience, and for which they hold licensure.
- (3) Psychological Examiners who have had appropriate education, training and supervised practica experience may provide the following psychological services without supervision:
 - (a) Interviewing or administering and interpreting tests of mental abilities, aptitudes, interests and personality characteristics for such purposes as psychological evaluation or for educational or vocational guidance, selection or placement, including establishment of intellectual level of functioning or learning deficit for school placement; or
 - (b) Psychological research services to industrial, business and corporate organizations.
- (4) Psychological Examiners who have had appropriate education, training, and supervised practica experience may provide the following psychological services only under the qualified supervision of a licensed Psychologist designated as a HSP:
 - (a) Overall personality appraisal or classification, including assessment and diagnosis of psychopathology or mental illness; or
 - (b) Personality counseling, psychotherapy, behavior analysis, or personality readjustment techniques.
- (5) Senior Psychological Examiners are Health Service Providers and may provide the following psychological services without supervision:
 - (a) Interviewing or administering and interpreting tests of mental abilities, aptitudes, interests and personality characteristics for such purposes as psychological evaluations, or for educational or vocational guidance, selection or placement, including establishment of intellectual level of functioning or learning deficit for school placement; or
 - (b) Psychological research services to industrial, business and corporate organizations; or

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- (c) Overall personality appraisal or classification, including psychological testing, projective testing, evaluation for disability or vocational purposes, and diagnosis of nervous or mental disorders; or
 - (d) Personality counseling, psychotherapy, behavior analysis, or personality readjustment techniques.
- (6) Standards for supervision of Psychological Examiners.
 - (a) Supervision must meet minimum standards and a supervisor of record must be made known to the Board.
 - 1. Before supervision of Psychological Examiners may occur, a Board-supplied form shall be submitted to the Board's administrative office. Such form shall be signed by both the supervisor and the supervisee, and shall list
 - (i) those Psychological Examiners whom the Psychologist supervises and for whom he or she is the supervisor of record; or
 - (ii) a Psychological Examiner must list his/her primary supervising Psychologist(s) if engaging in activities requiring supervision.
 - 2. The Board-supplied form may be obtained by contacting the Board's administrative office, or by downloading it from the Board's web page on the Internet.
 - (b) Qualified supervision requires that a licensed Psychologist, qualified by experience and training to practice the overall supervised activity or activities, provide supervision on a regular and frequent basis. The supervising Psychologist for Psychological Examiners delivering health services must also be designated as a HSP.
 - (c) The supervising Psychologist shall limit the number of supervisees in order to assure an adequate ratio of supervision hours to practice hours consistent with professional standards and guidelines which insure the welfare of the supervisees and their clients.
 - (d) Specific case monitoring and skill training requires significant supervisory contact and must be in addition to overall administrative supervision.
 - 1. Supervision is to be conducted primarily on a one-on-one basis and shall be in addition to any group seminar or group consultations which are also deemed appropriate. Thus, adequate supervision will require considerable one-on-one contact and time with respect to each client. Records of the supervision process must be maintained by the supervisor covering the number of hours of supervision activities, the number and duration of one-on-one supervisory meetings and documentation of clients discussed at each supervisory session.
 - 2. A supervisor, at the time of supervision, must not be in a dual relationship with the supervisee, e.g., be a spouse, other close relative or therapist.
 - (e) In all cases the specific terms of the supervisory arrangement are the responsibility of the supervising Psychologist upon whom it is incumbent to assure supervisory time and service delivery. Likewise, it is the responsibility of the supervisee to obtain supervision. The education, training, experience, ongoing performance and level of licensure of the supervisee must be considered by the supervisor. The arrangements for supervision must be agreed to by both the supervisor and the supervisee. In situations where supervision has been regular and

(Rule 1180-3-.01, continued)

frequent and one-on-one contact has occurred, the frequency and intensity of supervision may, at the discretion of the supervising Psychologist upon determination of the supervisee's competence and readiness, be modified. Normally such supervision will occur weekly. Ultimately, the supervising Psychologist of record must protect the welfare of the client and assure compliance with Tennessee law and professional ethics. (Requirements for Psychologists receiving supervision as part of the experience requirement for designation as a HSP are contained in 1180-2-.02(2)(d).)

1. The standard for supervision of newly licensed Psychological Examiners is one (1) hour per week.
 2. The standard of supervision for experienced (licensed for at least five [5] years) Psychological Examiners is that it shall occur no less than monthly. If an experienced Psychological Examiner changes supervisors, the experienced Psychological Examiner may follow the monthly supervision standard if agreed to by both the Psychologist supervisor and the experienced Psychological Examiner in question.
- (7) The Board shall consider that an individual, either licensed or unlicensed, is violating these limits of practice if his/her conduct includes, but is not limited to, the following:
- (a) Claiming expertise or using techniques or procedures of assessment or treatment for which the practitioner has not completed appropriate academic course work or supervised training experience;
 - (b) Knowingly assigning, permitting or hiring any unqualified person(s) to perform functions of assessment or treatment or delegating the provisions of psychological services to unqualified person(s);
 - (c) Failing to adequately supervise any assigned trainee or employee who is providing psychological services;
 - (d) Aiding, abetting, assisting, or hiring any individual to violate or circumvent any law or duly promulgated rule intended to guide the conduct of psychological services; or
 - (e) Providing or claiming to provide the services listed in paragraph (4) without supervision, unless licensed as a Senior Psychological Examiner.

Authority: T.C.A. §§4-5-202, 4-5-204, 63-11-104, 63-11-201 through 63-11-208, 63-11-214, 63-11-215, and Public Acts of 2001, Chapter 123. **Administrative History:** Original rule filed August 29, 2000; effective November 12, 2000. Amendment filed June 18, 2002; effective September 1, 2002. Amendment filed January 5, 2004; effective March 20, 2004.

1180-3-.02 QUALIFICATIONS FOR LICENSURE.

- (1) In evaluating the academic program and training of an applicant for licensure as a Psychological Examiner, the Board shall use the following criteria:
 - (a) Educational requirements as a Psychological Examiner must be met programmatically, i.e., as a matriculated in-residence student in a formal graduate training program organized to provide graduate education and training in psychology, and whose stated purpose and design is to educate and train Psychologists and/or Psychological Examiners.
 - (b) The degree-granting institution for applicants for licensure as a Psychological Examiner must be regionally accredited at the time of the applicant's graduation. Regional accreditation is defined

(Rule 1180-3-.02, continued)

as accreditation by one of the six regional agencies of the Council on Post Secondary Accreditation or the evaluations and decisions regarding foreign education and credentials by the World Education Service.

- (c) Two (2) academic years of graduate training in psychology, including a master's degree from an accredited institution of higher education as defined above, are required. Such a degree should be based on a minimum of forty-two (42) graduate semester hours exclusive of credit awarded for practicum and field experience, however titled. In lieu of a master's degree, an applicant who has successfully completed a minimum of forty-two (42) graduate semester hours in residence as a matriculated student in a doctoral program in psychology as defined in rule 1180-2-.02(1) may be considered for licensure.

- (d) The academic program shall include:

1. Successfully completing a three (3) graduate semester hours course on professional standards and ethics based on the Code of Ethics of the APA, and a three (3) graduate semester hours course in Abnormal Psychology or Psychopathology.
2. In addition to the two (2) required courses mentioned above, a minimum of nine (9) graduate semester hours must be in the basic substantive areas of psychology and at least three (3) substantive areas must be represented.

The basic substantive areas of psychology include, but are not restricted to, experimental, developmental, individual differences, psychological test and measurement theory, social psychology, cultural/ethnic, sex roles, statistics, history and systems, research and experimental design, personality theory, learning, physiological, comparative, motivation, emotion, sensation and perception, cognitive and organizational.

3. In addition to and not included in the above substantive courses, a minimum of twenty-one (21) semester hours must be related to the application of psychology, including formal psychological testing and intervention techniques. These twenty-one (21) hours must include at least three (3) graduate semester hours in cognitive/intellectual testing and three (3) graduate semester hours in formal personality testing. These twenty-one (21) hours must also include a minimum of six (6) hours in psychological intervention.
 4. The remaining six (6) of the required forty-two (42) hours may be either substantive course work, applied course work or thesis hours.
 5. A course shall count only one (1) time to meet only one (1) requirement.
- (e) Applicants for licensure as a Psychological Examiner are required to complete at least one (1) on-site, formal, supervised practicum in psychological assessment and intervention for a minimum of six (6) semester hours of graduate credit. The semester hours credit for a supervised practicum must be in addition to the required minimum of forty-two (42) total graduate semester hours which are specified above.
 - (f) Equivalent training and experience.
 1. In cases in which the successfully completed formal master's degree program in psychology does not meet the minimum required semester hours for licensure as a psychological examiner, the Board may, at its discretion, accept additional course work subsequently completed programmatically in a qualifying psychology graduate training program which meets the criteria outlined in subparagraph (d) above.

(Rule 1180-3-.02, continued)

2. The Board shall exercise discretion in the allocation of courses to basic substantive areas of psychology versus courses in the application of psychology, including the assessment/intervention requirements.
 3. Individuals who have completed all academic requirements for a doctoral degree from an APA approved or CNRHSP/ASPPB designated training program in professional psychology, except for the completion of the dissertation, shall be deemed to have completed the academic course requirements for licensure as a Psychological Examiner.
 4. These rules shall apply to all newly opened applications for licensure and to all applications where fitness for licensure was previously denied on the basis of inadequate educational credentials. Plans to meet the educational requirements specified under the previous rules which have been explicitly approved in writing by the Board must be completed within one (1) year of the date of the Board's written approval.
 5. Any request for a declaration of equivalency of programs completed or of course work taken outside of departments of psychology, to programs or to course work completed in departments of psychology, shall be determined by the psychological content of the courses taken irrespective of title. When an applicant's degree/course work is from another field (e.g., education), the burden of proof of equivalency is on the applicant. Objective material such as course titles, catalog descriptions, course outlines, syllabi, assignment sheets, documentation from course instructors and program heads, and/or any interdepartmental handbooks in which programs and/or course work are described should be provided to document the request for consideration of equivalency. Educational and professional qualifications of the faculty shall also be considered. All educational requirements including practicum must be satisfied.
- (g) Practicum. Practicum experience is required for licensure as a Psychological Examiner. A practicum consists of a supervised training experience organized by a graduate academic psychology training program for the specific purpose of applied skill development appropriate to the areas of preparation. The Board makes no distinction between courses labeled masters or doctoral level practica or masters level internship, all are considered practica.
1. A practicum shall be considered valid for licensure only if a minimum of eighteen (18) graduate semester hours of required course work have been completed prior to beginning the practicum experience. Twelve (12) of these eighteen (18) graduate semester hours shall consist of three (3) graduate semester hours in Ethics based on the APA code, three (3) graduate semester hours in psychological assessment, three (3) graduate semester hours in psychological intervention and three (3) graduate semester hours in abnormal psychology or psychopathology.

Of the forty-two (42) graduate semester hours required, three (3) additional graduate semester hours in psychological assessment and three (3) additional graduate semester hours in psychological intervention may occur concurrent with the practicum but not after its completion.
 2. Practicum experience shall be distinct from work experience and shall occur prior to any predoctoral internship. Practicum experience shall be provided in settings providing a range of assessment and intervention activities conducted directly with clients seeking health services and is distinct from course-related laboratory experience.
 3. Completed practica must appear on the applicant's graduate transcript. A minimum of six (6) graduate semester hours of practicum credit must be completed.

(Rule 1180-3-.02, continued)

4. The board shall require for licensure as a Psychological Examiner practicum training which shall consist of not less than three hundred (300) clock hours. Seventy-five percent (75%) of the required three hundred (300) clock hours (225 hours) must be spent in direct client services and twenty-five percent (25%) of the required three hundred (300) clock hours (75 hours) must be spent in individual and group supervision.
5. The practicum experience shall specifically include substantial training and supervision in formal psychological assessment, including clinical diagnostic interviews, formal psychological testing and intervention techniques.
6. Adequate supervision for an acceptable practicum experience requires a minimum of one (1) hour per week of individual, face to face supervision by the on-site supervisor. The supervisor must be competent to practice the activity supervised and shall not be in a dual relationship with the supervisee. The supervision shall be for direct provision of client services. The remaining required supervisory hours may be met by group supervision and participation in case conferences and treatment team meetings and review of reports and notes by the supervisor.
7. The Board requires on-site supervision for the practicum experience. This means that an on-site supervisor is present whenever the graduate student is seeing clients/patients at the agency. This supervision requirement is met in one (1) of three (3) ways:
 - (i) The preferred method is for the on-site supervision of practicum experiences for trainees to be provided by a licensed Psychologist designated as a HSP; or
 - (ii) An alternate method is applicable when a licensed Psychologist is not available on-site. On-site supervision must be provided as follows:
 - (I) The graduate student may be supervised by a Senior Psychological Examiner, or a School Psychologist with at least three (3) years of continuous full-time employment in the school system; and
 - (II) A licensed Psychologist with designation as a HSP must have overall responsibility for the student's practicum training. A Psychologist with HSP designation must provide supervision to the Psychological Examiner or certified school Psychologist providing supervision to a practicum student. In all cases the licensed Psychologist with a designation of HSP who has overall responsibility for the student's practicum training shall meet with the student no less often than weekly during the duration of the practicum experience.
 - (iii) APPIC listed predoctoral interns or post doctoral fellows may provide on-site practicum supervision if a Psychologist with HSP designation and who is a member of the training faculty has overall responsibility for the practicum student's training. This Psychologist must meet weekly with the APPIC intern or fellow about their practicum supervision. The HSP Psychologist must meet with the practicum student at least weekly in either group or individual supervision.
- (h) Individuals who have completed an APA approved or APPIC listed predoctoral internship and have completed all requirements for a doctoral degree from an APA approved or CNRHSP/ASPPB designated psychology training program except for the dissertation shall be deemed to have satisfied the practicum requirements for licensure as a Psychological Examiner.

(Rule 1180-3-.02, continued)

- (i) Examination. Pass to the satisfaction of this Board a written and oral examination pursuant to rule 1180-3-.04.
- (2) To become licensed as a Senior Psychological Examiner completion of one (1) of the following requirements is necessary:
 - (a) Licensed as a Psychological Examiner prior to July 1, 1991, and rendering health-related clinical activities or services.
 - (b) Licensed as a Psychological Examiner after June 30, 1991, and rendering health-related clinical activities or services; and
 - 1. Completion of five (5) years of applied experience from the date of original licensure or from the date of issuance of a temporary permit is required; and
 - 2. Completion of two hundred (200) hours of post-licensure continuing education, as provided in Rule 1180-1-.08, including documentation of completion of forty-five (45) Type I hours, forty-five (45) Type I or II hours, and a log of the one hundred-ten (110) Type I, II, or III hours. The log of Type I, II, or III continuing education should include type of activity, nature of the training, and number of hours assigned to specific activity.

Authority: T.C.A. §§4-5-202, 4-5-204, 63-11-104, 63-11-201, 63-11-202, 63-11-203, 63-11-205, 63-11-207, 63-11-211, and 63-11-212. **Administrative History:** Original rule filed August 29, 2000; effective November 12, 2000. Amendment filed June 18, 2002; effective September 1, 2002.

1180-3-.03 PROCEDURES FOR LICENSURE.

- (1) To become licensed as a Psychological Examiner in Tennessee, a person must comply with the following procedures and requirements:
 - (a) An application packet shall be requested from the Board's administrative office or downloaded from the Department of Health's website.
 - (b) An applicant shall respond truthfully and completely to every question or request for information contained in the application form. The completed application form and all fees required by the form and these rules shall be submitted to the Board's administrative office.
 - (c) Applications will be accepted throughout the year.
 - (d) An applicant shall submit with the application a certified copy or a notarized photocopy of his/her birth certificate.
 - (e) An applicant shall submit with the application two (2) signed passport type photographs taken within the preceding twelve (12) months.
 - (f) It is the applicant's responsibility to request that the institution(s) of higher education submit the transcript(s) of all graduate course work directly to the Board office. The transcript(s) must show the highest degree(s) earned and must carry the official seal of that institution.
 - (g) An applicant for licensure as a Psychological Examiner must submit completed worksheets for evaluation of graduate courses indicating the applicant's allocation of course credit to substantive psychology course work and to course work completed in the applications of psychology. The applicant must send copies of the course descriptions from the graduate catalog current at the time of his or her enrollment.

(Rule 1180-3-.03, continued)

- (h) An applicant must submit evidence of good moral character. Such evidence shall be a minimum of three (3) letters of recommendation in addition to the practicum documentation. It is the applicant's responsibility to request references from individuals who have personal knowledge of, and can attest to, the applicant's education, training and performance at the specific level of licensure for which the applicant is applying. All letters of recommendation must contain a statement specifying the level of licensure for which the applicant is being recommended. All letters shall be current, original letters written specifically for the licensure application and mailed directly to the Board by the person providing the information on the signator's letterhead. Such letters are valid for one (1) year from date of receipt. Additional inquiries may be initiated by the Board as it may require.
 - 1. For applicants at the Psychological Examiner level, the Board requires three (3) letters of recommendation. Two (2) of the letters must be from Psychologists, one of whom must be licensed with HSP designation or an HSP equivalent if from another jurisdiction. The third letter may be from a licensed Psychologist, a licensed Senior Psychological Examiner, or a licensed Psychological Examiner.
 - 2. Letter(s) from the practicum supervisor(s) shall be submitted. The letter(s) shall provide specific information about the types of clients and range of services provided as well as the nature of the internship or practicum site. An overall evaluation of the quality of services provided by the trainee must be included.
- (i) An applicant shall disclose the circumstances surrounding any of the following:
 - 1. Conviction of any criminal law violation of any country, state or municipality, except minor traffic violations.
 - 2. The denial of licensure application by any other state or the discipline of licensure by any state.
 - 3. Loss or restriction of licensure.
 - 4. Any civil suit judgment or civil suit settlement in which the applicant was a party defendant including, without limitation, actions involving malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under the country's or state's statutory, common or case law.
- (j) An applicant shall cause to be submitted to the Board's administrative office directly from the vendor identified in the Board's licensure application materials, the result of a criminal background check.
- (k) If an applicant holds or has ever held a license or certificate to practice psychology in another state, regardless of the type or level of licensure or certification, the applicant shall cause to be submitted the equivalent of a Tennessee Certificate of Fitness (verification of license) from the authorizing regulatory agency which indicates the applicant holds or held an active license or certificate and whether it is in good standing presently or was at the time it became inactive.
- (l) When necessary, all required documents shall be translated into English and the translation and original document certified as to authenticity by the issuing source. Both versions must be submitted to the Board's administrative office.

(Rule 1180-3-.03, continued)

- (2) To become licensed as a Senior Psychological Examiner in Tennessee, a person who was licensed as a Psychological Examiner prior to July 1, 1991 must submit a written request for application to be licensed as a Senior Psychological Examiner.
 - (a) The written request and the subsequent application will be accepted throughout the year.
 - (b) When necessary, all required documents shall be translated into English and the translation and original document certified as to authenticity by the issuing source. Both versions must be submitted to the Board's administrative office.
- (3) To become licensed as a Senior Psychological Examiner in Tennessee, a person who was licensed as a Psychological Examiner after June 30, 1991 must comply with the following procedures and requirements:
 - (a) A Senior Psychological Examiner application form shall be requested from the Board's administrative office or downloaded from the Department of Health's website, and
 - (b) Applications will be accepted throughout the year, and
 - (c) The applicant shall complete and have notarized, as part of the application, a Board-provided document attesting to the rendering of health-related clinical activities or services as a Psychological Examiner for five (5) years under supervision with names of the supervisor(s) provided; and
 - (d) The applicant shall provide verification of completion of two hundred (200) hours of post-licensure continuing education, as provided in Rule 1180-3-.02 (2) (b) 2.; and
 - (e) When necessary, all required documents shall be translated into English and the translation and original document certified as to authenticity by the issuing source. Both versions must be submitted to the Board's administrative office.
- (4) Under no circumstances shall the ethics and jurisprudence examination be waived.

Authority: T.C.A. §§4-5-202, 4-5-204, 63-1-118, 63-11-104, 63-11-201, 63-11-202, 63-11-207 through 63-11-212, and 63-11-215. **Administrative History:** Original rule filed August 29, 2000; effective November 12, 2000. Amendment filed June 18, 2002; effective September 1, 2002. Amendment filed October 18, 2004; effective January 1, 2005. Amendment filed November 9, 2005; effective January 23, 2006. However, Stay of Effective Date filed by the Board of Examiners in Psychology on January 20, 2006; new effective date March 23, 2006. Amendment filed March 17, 2006; effective May 31, 2006.

1180-3-.04 EXAMINATIONS.

- (1) Written examination. The method of administration for the written examination shall be "pencil and paper" or "computer delivered."
 - (a) The written examination is the EPPP provided by the Professional Examination Service (PES). This is a test covering basic psychological science, professional application, ethics and related considerations in psychology.
 - 1. PES shall provide applications for examination to applicants.
 - 2. Following written Board approval to take the written examination, the applicant shall submit the application for the written examination along with the required fee to PES.

(Rule 1180-3-.04, continued)

3. The applicant may receive additional information concerning this test by writing to Professional Examination Service, 475 Riverside Drive, New York, New York 10115.
4. PES will send written authorization to test, or eligibility letter, to the applicant with instructions to contact the chosen testing provider.
5. The applicant will contact the testing provider to schedule the examination at the applicant's choice of testing provider locations.
 - (i) Applicants must take the examination within sixty (60) days of the date on the eligibility letter provided by PES. If the applicant does not take the examination within this time period, he/she will be removed from the eligibility listings of the testing provider and will be required to begin the examination application process again.
 - (ii) Applicants may reschedule the examination up to two (2) working days prior to the scheduled test date by calling the toll-free number provided to them in their eligibility letter without penalty. Applicants who fail to give such notice to the testing provider, and who fail to sit for the examination as scheduled, will forfeit the examination fees paid and will be required to begin the examination application process again.
- (b) The passing score at the senior psychological examiner and psychological examiner levels for the "pencil and paper" version shall be a score which is equal to or greater than a score which is sixty percent (60%) correct, as reported in the EPPP statistical data provided by the Professional Examination Service for each administration of the examination or shall be a score which is one (1) standard deviation below the passing score set by the ASPPB for Psychologists for the EPPP.
- (c) The passing score at the senior psychological examiner and psychological examiner levels for the "computer delivered" version shall be a scaled score which is equal to or greater than four hundred (400), as reported in the EPPP statistical data provided by the Professional Examination Service for each administration of the examination or shall be a score which is that set as the passing score for Psychological Examiners by the ASPPB for the EPPP.
- (2) Ethics and jurisprudence examination. All applicants for licensure must successfully complete the Board's ethics and jurisprudence examination as a prerequisite to licensure.
 - (a) The Board shall mail an ethics and jurisprudence examination to all applicants for licensure who have paid the Ethics and Jurisprudence Examination Fee and who have passed the EPPP.
 - (b) The applicant shall complete the ethics and jurisprudence examination and return it to the Board's administrative office.
 - (c) The scope and content of the examination shall be determined by the Board but limited to
 1. Tennessee Code Annotated, Title 63, Chapter 11; and
 2. Official Compilation, Rules and Regulations of the State of Tennessee, Chapters 1180-1, 1180-2, 1180-3, and 1180-4; and
 3. The version of the "Ethical Standards" which are part of the "Ethical Principles of Psychologists and Code of Conduct" published by the American Psychological

(Rule 1180-3-.04, continued)

Association (A.P.A.), and approved by the A.P.A.'s Council of Representatives on August 21, 2002 to become effective on June 1, 2003.

- (d) Copies of the applicable statutes, regulations, and information on how to acquire the "Ethical Standards" are available upon request from the Board's administrative office.
 - (e) The format of the examination shall be "open-book."
 - (f) Correctly answering ninety percent (90%) of the examination questions shall constitute successful completion of the ethics and jurisprudence exam.
- (3) The Board may delay a decision on eligibility to take the written examination(s) and/or the ethics and jurisprudence examination for any candidate for whom the Board has requested additional information.
- (4) The Board shall schedule a meeting within ninety (90) days following the completion of all examinations at which time the Board will consider completed applications and examination results for the purpose of licensure.
- (5) Failure of examination
- (a) If the Board determines that the applicant has not passed the written examination, the applicant may request to take another written examination which will be scheduled no sooner than sixty (60) days after the previous written examination.
 - 1. An applicant may take the examination no more than four (4) times in a twelve (12) month period.
 - 2. Upon payment of appropriate reexamination fees, the applicant may take the written examination again.
 - (b) If the Board determines that the applicant has failed to successfully complete the ethics and jurisprudence examination, the applicant will be mailed another examination and he/she must continue to retake the examination until it has been successfully completed before the application will be deemed complete and presented to the Board for consideration.

Authority: T.C.A. §§4-5-202, 4-5-204, 63-11-104, 63-11-201, 63-11-206, 63-11-207, 63-11-209, 63-11-210, and 63-11-211. **Administrative History:** Original rule filed August 29, 2000; effective November 12, 2000. Amendment filed December 11, 2000; effective February 24, 2001. Amendment filed June 18, 2002; effective September 1, 2002. Amendment filed November 9, 2005; effective January 23, 2006. However, Stay of Effective Date filed by the Board of Examiners in Psychology on January 20, 2006; new effective date March 23, 2006.

1180-3-.05 TEMPORARY LICENSE.

- (1) The Board may issue a temporary license to an applicant for licensure as a Psychological Examiner who has completed the academic course work and training required for the license sought. A current member of the Board shall be designated by the Board to review applications and approve, deny or defer them to a quorum of the Board for consideration.
- (2) Temporary license for unlicensed applicants.
 - (a) The temporary license will allow the applicant to perform the functions specified in T.C.A. § 63-11-202 for which the applicant is seeking licensure only under qualified supervision. "Qualified supervision" shall be provided to the temporary license holder only by a

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Psychologist licensed in Tennessee. A temporary license does not qualify the individual to supervise Psychologists or Psychological Examiners.

- (b) An applicant for temporary licensure shall cause to be submitted to the Board's administrative office directly from the vendor identified in the Board's licensure application materials, the result of a criminal background check.
- (c) The temporary license shall become invalid for the following reasons:
 - 1. Failure of the written examination.
 - 2. Failure to take the written examination within one hundred and twenty (120) days of the issuance of the temporary license:
 - 3. Failure of the second (2nd) ethics and jurisprudence examination.
 - 4. Expiration of the twelve (12) month period established by law.
- (d) When the temporary license becomes invalid for any reason or expires, it must be returned to the Board office within ten (10) days. The supervisor shall be responsible for monitoring this requirement and the Board will notify the supervisor when the temporary license becomes invalid.
- (e) An application for a temporary license will be considered only when the application is completed and the applicant is approved by the Board to be scheduled for an initial written examination.
- (f) When an applicant is applying for a temporary license, successful completion of an academic course of study must be verified in one (1) of two (2) ways:
 - 1. By an official transcript verifying the date upon which the degree was conferred.
 - 2. By a formal written statement bearing the official seal of the educational institution from the registrar attesting to the completion of all educational requirements.
- (g) A licensed Senior Psychological Examiner or a licensed Psychological Examiner applying at the Psychologist level may be granted a temporary license without regard to the results of earlier written examinations taken at the Psychological Examiner level.

Authority: T.C.A. §§4-5-202, 4-5-204, 63-11-104, 63-11-201, 63-11-206, 63-11-207, 63-11-209, 63-11-210, 63-11-211, and 63-11-215. **Administrative History:** Original rule filed August 29, 2000; effective November 12, 2000. Amendment filed December 11, 2000; effective February 24, 2001. Amendment filed June 18, 2002; effective September 1, 2002. Amendment filed November 9, 2005; effective January 23, 2006. However, Stay of Effective Date filed by the Board of Examiners in Psychology on January 20, 2006; new effective date March 23, 2006. Amendment filed March 17, 2006; effective May 31, 2006.